

# GENERAL TERMS AND CONDITIONS



The following »General Terms and Conditions« shall apply to all conferences and events organised by the FVV | Research Association for Combustion Engines (Forschungsvereinigung Verbrennungskraftmaschinen e.V.).

Deviating regulations must be confirmed in writing by the FVV. By registering for an FVV conference or event the participant accepts these General Terms and Conditions and agrees to be bound by them.

These General Terms and Conditions are governed by the laws of the Federal Republic of Germany. The participant agrees to be bound by the German-language version of these articles, and acknowledge that, in the event of conflict between the German-language version and this translated version, the German-language version shall prevail.

**1 | General:** The FVV | Research Association for Combustion Engines (Forschungsvereinigung Verbrennungskraftmaschinen e.V.), Lyoner Strasse 18, 60528 Frankfurt/M., Germany, (»the FVV«), organises technical briefings and information events on topical findings (interim/final reports) from industrial collective research (IGF) projects as well as on other topics of current research.

**2 | Services:** The type and scope of the services shall depend on the description in the registration form, which is applicable for the respective event, and on the information on the website and in the valid programme booklet. The registration for an FVV event neither includes reservation of a hotel room nor the participant's transfers upon arrival and for departure.

**3 | Scope of services:** The participant fee shall include attendance at the lectures, the conference/event documents and proceedings, drinks and snacks during the breaks, lunch including beverages. The registration fee shall also include the participation in the evening reception. All event fees are net prices excluding statutory VAT, and possible further taxes and charges if applicable. Prices shall be invoiced in euros.

**4 | Registration and confirmation:** Participants may register online through the registration tool on the FVV website at »[www.fvv-net.de](http://www.fvv-net.de) | events«. The participant will receive an electronic confirmation after the registration deadline. His/her contact information will be stored in our electronic data base for internal purposes only (see section 10).

**5 | Payment terms:** Invoices shall be issued after the event and be sent to the billing address, which was indicated on the registration form, by standard mail or as digital version immediately

after invoicing and without any additional costs. They shall also be used as participation certificates. All invoices shall be valid without signature. The participant fee shall be payable without any deductions after receipt of the invoice by the due date which is stated on the invoice.

**6 | Cancellation by the participant:** Participants may cancel their participation free of charge until one week before the beginning of the event. For cancellations made after the deadline the participant fee must be paid in full according to the invoice. This shall also apply to unannounced non-participation. Cancellations must be made in writing (e-mail, fax, standard mail). We will gladly accept a replacement delegate at no extra charge.

**7 | Lecture programme and cancellation by the organiser:** The FVV reserves the right to make changes to the programme of a conference or an event at short notice. The lecturers shall be solely responsible for the content of their lectures. The organiser shall not be liable. In addition, the FVV reserves the right to cancel the event for organisational or technical reasons such as force majeure or other circumstances that are not in the responsibility of FVV. Refunds for individual lectures or sessions shall not be possible; participants' expenses shall be not reimbursed.

**8 | Conference/event documents:** The proceedings (print version) shall only be handed out on site. The FVV reserves the exclusive rights to the conference/event documents and proceedings. They must not be reproduced or transferred to third parties, neither against payment nor free of charge, without the explicit written approval of the FVV.

**9 | Images and audio/video recordings:** Participants are not allowed to take photos or make audio or video recordings during an FVV conference or event without the explicit written approval of the FVV. The same shall apply for any subsequent use of images, audio and video recordings made at any event. Please be informed that the organiser will take photographs and make video recordings during an event. The participant hereby expressly agrees that photos of himself/herself may be taken and video recordings may be made and published by the FVV. The right in one's own images shall thereby be assigned to the FVV for the course of the event. Any objections must be made in writing before the end of the event.

**10 | Privacy:** According to the German Federal Data Protection Act the FVV wishes to point out that the participant data is collected, stored and/or processed electronically in a file. The FVV uses this data exclusively for processing and invoicing purposes as well as for promotional purposes such as informing the participants by standard or electronic mail on its services and upcoming events. For the handling of

payments, your participant and payment data will be forwarded to our contract partner – Maschinenbau-Institut GmbH. There is no further disclosure to third parties.

The participant agrees that his/her data (academic title | first and last name | position | company or organisation | address) will be published in form of an attendance list. The printed participant list is part of the conference/event documents which every participant will receive upon registration at the beginning of an FVV conference or event. This agreement may be revoked in writing.

**11 | Place of jurisdiction and applicable law:** These Terms and Conditions shall be governed by the laws of the Federal Republic of Germany. Court of jurisdiction is Frankfurt/Main, Germany.

**12 | Final provisions:** If any provision of these General Terms and Conditions is or becomes fully or partially ineffective or unenforceable, the legal effectiveness of the remaining provisions shall not be affected thereby.